



POST Documents - Numbering System

**Note the last number of the document (e.g. P005-12-15) represents revision number, not the date*

POST - Documents	New/Updated	Document #
		(GROUP-DOC#-REV.)*
Forms		
Project Clearance Certificate	Updated 2024	P001-01-18
Daily Safe Work Permit		P001-02-20
Daily Safety Meeting		P001-03-15
Weekly Safety Meeting		P001-04-14
Job Safety Analysis (JSA)		P001-05-19
Worker / Visitor Registration		P001-07-01
Observation/Evaluation Documents		
Planned Job Observation (PJO)		P002-01-16
JSA Quality Assessment Evaluation		P002-02-13
Near Miss Hazard Evaluation Report		P002-06-15
Routine Maintenance		
Maintenance Safe Work Permit		P004-01-20
Critical Checklists		
Critical Lifting		P005-01-16
Shallow Excavation / Boring / Drilling	Updated 2024	P005-02-19
Lockout / Tagout		P005-03-16
Deep Excavation	Updated 2024	P005-04-18
Fall Protection / Rescue Equipment Checklist		P005-05-17
Heavy Equipment Lifting		P005-06-15
Hot Work		P005-07-16
Integrity of Critical Systems Checklist		P005-08-15
Working at Heights		P005-09-18
Vacuum Truck Checklist		P005-10-17
Confined Space Checklist		P005-11-16
Tankfield Sump Entry		P005-12-17
Atmospheric Testing Log - Supplemental		P005-13-01



Document Updates for 2024

Project Clearance Certificate

Added date for locate expiry

Shallow Excavation / Boring / Drilling

Minor revisions for clarification (pictogram added to illustrate when to use)

Deep Excavation

- Updated terms (e.g. underground facilities and infrastructure) to coincide with Shallow Excavation checklist
- Confirm competency of equipment operator and signallers

New! JSA Quality Assessment Tool

- Simplified
- More User-friendly
- Assessing specific JSA processes
- Promotes positive reinforcement of safety mitigations

New! Equipment Lifting Checklist - Beta

The Heavy Equipment Lifting and Critical Lifting checklists have been combined into one checklist

Reason for harmonization:

- All considerations for lifting in one document
- Less confusion when to use the critical lifting checklist (in beta test mode for 2024)