

DAILY SAFE WORK PERMIT

(Can also be used as Daily Safety Meeting)



Location of work: _____ Work Order Number: _____
Description of today's work: _____
Date of issue: _____ Time: _____
Prime Contractor: _____
Weather: Temp: _____ Precipitation: _____ Wind Speed: _____ Direction: _____

Section A: Identification of Site Hazards

Overhead power lines	Underground utilities
Traffic – Vehicular / Pedestrian	Slip / Trip
Potential Energy (Fluid / Gas under pressure, Electricity, Static)	Bulk fuel / Stored pressure systems (e.g. propane)
Hazardous material (e.g. fuel / vapour, asbestos, lead, mercury, etc.)	Operating equipment (note on JSA)
Specify: _____	Atmospheric Hazard – Use Atmospheric Testing Log in the
Inclement weather	Confined Space Checklist to record results
Specify: _____	Hand Hazards (e.g. pinch points, cuts, appropriate gloves)
Guard against falling / dropped objects	Other: _____

Section B: Identification of hazards (a JSA is required by the crew prior to commencing work to address any hazards below)

Demolition	Welding, cutting, grinding
Underground tank removal / disposal / high vapours	Hydroblasting / Sandblasting
Activities in or near traffic areas	Radiography / X-ray testing
Concrete cutting / Coring	Pressure Testing
Pile driving / Shoring	Other: (Includes clearing brush/trees, reactive chemical
Mobile heavy equipment activity (excavators, dump trucks & hydrovac trucks)	handling, working in proximity to deep water, etc.)

Critical Procedures: Where work involves any of the following hazards, applicable critical checklists must be incorporated into the JSA

Work at Height above 1.8m (includes excavations)	Equipment Lifting (e.g. with crane or boom truck)
Confined Space Entry	Critical Control System Shut Down
Tankfield Sump Entry	Ground Disturbance (within careful digging zone or utility locate)
Lock Out/Tag Out (LOTO)	Vacuum truck use
Hot Work	

Section C:

- All work to be conducted in accordance with provincial OH&S regulations and Contractor's Safety Guidelines.
- All applicable conditions must be met before work commences.

YES N/A

1. Supervisor in attendance for duration of work outlined above.
2. All personnel involved are trained employees and have received work and site orientation and are fit for duty.
3. Work area has been inspected for potential hazards and risks have been mitigated/controlled.
4. Appropriate personal protective equipment is on site and worn by workers and visitors (e.g. glove policy).
5. Work area is defined and appropriate signs/barricades are in place to ensure other traffic or people kept out of area, where applicable.
6. Appropriate fire extinguisher(s) available in work area.
7. Safety Data Sheets (SDS): Applicable materials identified, reviewed before starting work, and readily available.
8. Did any incident or near miss occur that should be reported and discussed before work starts?
9. All required JSAs (including critical procedures) will be signed by work crew and site supervisor.

Section D: Operations/Operating Associate acknowledges work being done on site and any effect on Critical Controls (include contractor start and finish times for maintenance work)

OPERATION / OPERATING ASSOCIATES

_____	_____	_____
Signature	Time (start):	Time (finish):

CONTRACTOR CONFIRMATION OF ABOVE LISTED ITEMS

Contractor Site Supervisor (print)	Signature	Time
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Daily Safety Meeting Discussion Items

Subject:	Comments and follow up:

Last Minute Risk Assessment (LMRA) Testing Results

Worker:	Worker's Company / Trade:	Score 1-4 (1 point for each correct criteria)*	Completed By Print and Sign:	Additional Comments Positive and/or criteria not demonstrated and how to address

*Scoring Criteria for testing LMRA quality:

(1) understands task (2) risk identification (3) adequate risk mitigation, (4) attitude, (5) Fit for Duty

WORKER AND VISITOR REGISTER

Your signature signifies that you understand and agree to abide by all the Safety elements reviewed in this Daily Safe Work Permit that are applicable to your activities at the work site.

Worker or visitor name	Company name	Arrival time	Departure time	Signature

For additional registrations, use **Worker/Visitor Registration**